

1. NAME OF THE CONTRACT

“Provision of Drupal 7 end-of-life (EOL) security”

Ref. No. MR55/2024

2. CONTRACTING ENTITY

Registered office of the Contracting Entity: Vinohradská 12, Prague 2, 120 99

Id. No. and Tax Id. No.: 45245053; CZ45245053

Mailing address: **Czech Radio (*Český rozhlas*)**
Marketing and Digital Services
Vinohradská 12
120 99 Prague 2
Czech Republic

Person authorised to act on behalf of the Contracting Entity: René Zavoral, CEO

Contact person for the Contracting Entity: Kateřina Stantić
Tel.: +420 720 832 373
E-mail: stantic.katerina@rozhlas.cz

3. FORM OF THE TENDER PROCEDURE

Notice to several tenderers.

Below-the-threshold public contract with pecuniary performance for services of up to CZK 2 million (excl. VAT).

4. SUBJECT OF PERFORMANCE

I. DETAILED SPECIFICATION OF THE SUBJECT OF PERFORMANCE UNDER THE PUBLIC CONTRACT:

The subject of performance under the public contract within this tender procedure is a service of providing end-of-life (EOL) support for a time period of 2 years.

CPV codes: 72400000-4 Internet services

The estimated value of the public contract was determined by the Contracting Entity to equal CZK 1.600. 000 (in words: one million six hundred thousand Czech Crowns, or the equivalent of such amount in USD based on the applicable exchange rate of the Czech National Bank) **excl. VAT per 2 years of performance.**

Price limit for 2 years of provided services is set to 2.000.000 CZK. The anticipated duration of the contract is 2 years.

Place of performance:

Online

II. TERM OF PERFORMANCE:

The relevant Agreement will be entered into for a term of two years.

Anticipated date of commencement of performance of the public contract: March 2025

5. FURTHER REQUIREMENTS FOR PERFORMANCE OF THE PUBLIC CONTRACT

All the required business terms and conditions are specified in Annex 3 hereto – Minimum Contract Requirements.

6. QUALIFICATION CRITERIA

Certificate: Certified Migration Partner from Drupal Association in Extended Security Support Provider Program for Drupal 7.

7. REQUIREMENTS FOR THE PREPARATION OF TENDERS AND TENDER PRICE

A) Tenderers shall submit the following documents within their tenders:

- 1) **Offer Cover Sheet and Basic Eligibility – filled out and electronically signed**
- 2) **Scan of the Certificate for Certified Migration Partner from Drupal Association in Extended Security Support Provider Program for Drupal 7.**
- 3) **Draft Agreement signed by a person authorised to act on behalf of the tenderer (containing the tender price) sent simultaneously in *.pdf (a scan of the signed draft Agreement) and *.doc (for potential modifications) formats. Draft Agreement must meet Minimum contract requirements (Annex 3) as the minimum required standard of performance within the scope of legal requirements.**

The tender shall be submitted in the following formats: *.pdf, *.doc, *.xls, *.jpg – for the purposes of sending the tenders by e-mail, the data may be compressed = *.zip or *.rar formats.

B) Requirements for the manner of specifying the tender price:

The price quote shall cover one individual year of the performance, excl. VAT, the amount shall be specified in the relevant provision of the **binding draft Agreement**. The Contracting Entity limits this **flat rate to the maximum amount of CZK 2.000,000 excl. VAT per 2 years**. Tenders with price higher will be dismissed and the respective tenderers excluded from the tender procedure for the public contract on the grounds of failure to meet the requirements of the Contracting Entity.

The tender price shall be determined as the maximum allowable price including any and all costs, risks, profits and financial influences during the whole term of performance of the public contract in accordance with the terms and conditions specified in this Call for Tenders.

8. MANNER OF SUBMISSION OF THE TENDER

Tenderers are obliged to send the tender **via e-mail to all** the below-specified e-mail addresses **simultaneously**:

katerina.stantic@rozhlas.cz

jan.misak@rozhlas.cz

dalia.moudra@rozhlas.cz

9. EVALUATION CRITERIA

The only evaluation criterion is the lowest tender price.

10. DEADLINES AND TIME LIMITS WITHIN THE TENDER PROCEDURE

The deadline for the submission of tenders is: **26. March 2025, until 2:00 p.m.(CET)**

11. OTHER REQUIREMENTS AND TERMS AND CONDITIONS OF THE CONTRACTING ENTITY

- a. Tenderers may submit their tenders in the Czech language, and foreign contractors in the English language (including all the relevant documents; translation into Czech is not mandatory).
- b. The Contracting Entity does not admit variant approaches.
- c. The tenderers are obliged to address all their inquiries regarding the tender procedure to the contact person specified above.
- d. The Contracting Entity reserves the right to cancel the tender procedure at any time before the execution of the Agreement.

12. ANNEXES OR OTHER PARTS OF THE CALL FOR TENDERS

Annex 1 – Offer Cover Sheet and Basic Eligibility

Annex 2 – Technical Specification and Qualification Criteria

Annex 3 – Minimum Contract Requirements